

POLICY

1990

4211

Administration

SUBJECT: LINE RESPONSIBILITY

All employees of the District shall be under the general direction of the Superintendent and through him/her to the Board of Education. Each school principal also has direct line authority over cafeteria, transportation, office, maintenance, and custodial functions that relate to or influence the instructional program. In matters that do not influence the instructional program and involve non-teaching personnel administration, the school principal shall cooperate with the Business Administrator who has direct line authority over all non-instructional personnel. Each employee shall be responsible to his/her immediate supervisor.

The lines of responsibility/reporting shall be as depicted on the organizational chart.